

MARYSVILLE JOINT UNIFIED SCHOOL DISTRICT

1919 B Street, Marysville, CA 95901

District Office (Board Room)

BOARD MEETING ~ BOARD OF TRUSTEES

September 28, 2021

AGENDA

NOTE: This is an in-person only meeting.

Use of Masks While Visiting the MJUSD: In accordance with the California Department of Public Health (CDPH) mask guidance, the MJUSD requires the use of medical, surgical, or two-fabric layer mask in all indoor spaces for all persons who are not fully vaccinated, with limited exceptions outlined in the guidance. All persons (whether vaccinated or unvaccinated) are required to wear a mask indoors when school is in session. See [K-12 Guidance 2021-22 School Year \(ca.gov\)](https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/guidance-for-face-coverings.aspx).

Vaccinated persons are not *required* to wear a face covering in indoor MJUSD spaces when schools are not in session, but CDPH *recommends* that vaccinated persons wear masks in all indoor spaces per its guidance at:

<https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/guidance-for-face-coverings.aspx>.

When local public health orders specific to the region have stricter requirements on the use of face coverings, then the MJUSD employees and all visitors in the MJUSD spaces must comply with those requirements with limited exceptions outlined in CDPH's guidance.

Open Session agenda related documents and pages in Special Reports can be viewed on the MJUSD website [www.mjUSD.com – Select: "Board" and "Agendas and Minutes"].

The agenda for board meetings can be made available upon request in a format appropriate for a person with a disability. If you are an individual with a disability who needs special accommodations to participate, please call 749-6101 at least 24 hours in advance. Accommodations may include but are not limited to interpreters, parking, and accessible seating.

**4:30 P.M. ~ OPEN SESSION
CONFERENCE ROOM #1**

CALL MEETING TO ORDER

ROLL CALL

Mr. Randy L. Rasmussen, President	_____
Mr. Gary J. Criddle, Vice President	_____
Ms. Alisan R. Hastey, Clerk	_____
Mr. Doug F. Criddle, Trustee Representative	_____
Mr. Jeff D. Boom, Member	_____
Mr. Frank J. Crawford, Member	_____
Mr. Randy L. Davis, Member	_____

CLOSED SESSION
CONFERENCE ROOM #1

The Board strives to commence open session in a timely manner. To achieve this goal, the Board may be required to continue closed session at the conclusion of the open session agenda. In such cases, the Board will diligently seek to address all matters requiring the attendance of students and parents (e.g. student expulsion/reinstatement and enrollment matters) prior to reconvening in open session. Pursuant to Government Code Section 54954.3, members of the public shall be given the opportunity to address the Board on closed session agenda items prior to the Board's consideration of the item. Typically, this opportunity will occur immediately prior to the Board's consideration.

1. **CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)**
2. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**
Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2)
3. **CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION**
4. **MATTERS PERTAINING TO STUDENTS (Education Code Section 35146)**
5. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION: SUPERINTENDENT**

RECONVENE TO OPEN SESSION
5:30 P.M. ~ REGULAR MEETING
BOARD ROOM

PLEDGE OF ALLEGIANCE

Gary Criddle, Vice President to the Board of Trustees.

ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

COMMENTS FROM BOARD MEMBERS

OPPORTUNITY FOR EMPLOYEE ORGANIZATIONS TO ADDRESS THE BOARD

- ♦ **Marysville Unified Teachers' Association**
- ♦ **Operating Engineers Local Union #3**
- ♦ **California School Employees' Association #326 and #648**
- ♦ **Association of Management and Confidential Employees**
- ♦ **Supervisory Unit**

PUBLIC COMMENTS

Persons wishing to address the Board are requested to fill out a "Public Comments" card before the start of the meeting and give it to the secretary, board president, or superintendent.

Regular Board Meetings: The public may address topics not on the agenda during this section of the agenda or ask they be heard during a specific agenda item.

Special Board Meetings: The public may only address topics on the agenda during this section of the agenda or ask they be heard during a specific agenda item.

(Public Comments – continued)

Comments are limited to a maximum of three minutes per speaker — 20 minutes total time for public input on each item per Board Bylaw 9323.

The Ralph M. Brown Act prevents the Board of Trustees from responding to these comments with the exception of clarifying questions. The California Government Code, Section 54954.2.a states, “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3”

How do I get an item placed on a meeting agenda for discussion?

If members of the public wish to have an item agendized for discussion or action, it must be a “matter directly related to school district business” (Education Code 35145.5). You must submit a letter describing the issue to be agendized in as much detail as possible to the Superintendent. The request must be received no less than nine business days prior to a regularly scheduled board meeting. The Board and/or Superintendent will determine how and when to agendize the request.

SUPERINTENDENT'S REPORT

SUPERINTENDENT

1. APPROVAL OF MINUTES

- ♦ Minutes from the regular board meeting of 9/14/21.
(absent: Frank Crawford)

MOTION

2. CONSENT AGENDA

The Board is requested to approve the Consent Agenda items under **Board of Trustees, Educational Services, Student Services, Purchasing Department, Categorical Programs, Personnel Services, and Business Services**. Please refer to details where these items are described fully.

MOTION

BOARD OF TRUSTEES

1. MJUSD CONFLICT OF INTEREST CODE

Purpose of the agenda item~

The purpose of the agenda item is to request the Board review the MJUSD conflict of interest code as required by the Political Reform Act biennially.

**CONSENT
AGENDA**

Background~

The MJUSD conflict of interest code was revised on 3/22/21 and forwarded to the Fair Political Practices Commission (FPPC) for approval. On 7/19/21, the FPPC approved the revisions which became effective on 8/18/21. The following update was made by adding “All” to the designated positions to eliminate having to hold a 45-day hearing each time a title change was made in that category:

(Board of Trustees/Item #1 – continued)

Designated Positions:

- ***ALL** Assistant Superintendents
- ***ALL** Executive Directors
- ***ALL** Directors
- ***ALL** Coordinators
- ***ALL** Supervisors
- ***ALL** Principals
- ***ALL** Athletic Directors
- ***ALL** Librarians

Recommendation~

Recommend the Board review the MJUSD conflict of interest code. See Special Reports, Pages 1-4.

EDUCATIONAL SERVICES

1. COURSE APPROVAL

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the following course for Lindhurst High School:

1. Advanced Auto Technology - N

Recommendation~

Recommend the Board approve the course. See Special Reports, Pages 5-14.

**CONSENT
AGENDA**

STUDENT SERVICES

**1. 2021-22 NON-PUBLIC SCHOOL INDIVIDUAL SERVICE AGREEMENT
WITH SIERRA UPPER SCHOOL OF SACRAMENTO**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board ratify the additional Individual Service Agreement (ISA) with Sierra Upper School of Sacramento, in the amount of \$44,800, which was approved by the Board on 8/10/21, increasing the amount not to exceed \$127,920.

Background~

Local school districts are responsible for the educational needs of our students with special needs. The MJUSD is required to contract with non-public schools in order to meet the needs of students with severe behavior and significant special needs. This ISA is a ratification as the student has already started school.

Financial Impact~

General Fund 01 – Special Education Restricted

Recommendation~

Recommend the Board ratify the ISA. See Special Reports, Pages 15-17.

**CONSENT
AGENDA**

TECHNOLOGY DEPARTMENT

1. AGREEMENT WITH DOCUSIGN, INC. FOR LICENSES AND SUPPORT

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board ratify the agreement with DocuSign, Inc. for licensing and support in the amount of \$41,549.50.

Background~

DocuSign allows the district to receive digital signatures on a number of different forms. After getting assurances from the company that a purchase order would be sufficient, and no signature was necessary, the district proceeded in purchasing the licenses and support. After the company received the purchase order, they then informed the district that a signature was in fact required. It is for that reason that we are asking the Board to ratify the agreement at this time.

Financial Impact~

General Fund 01 – Technology Department Funds

Recommendation~

Recommend the Board ratify the agreement. See Special Reports, Pages 18-25.

PURCHASING DEPARTMENT

1. PURCHASE ORDERS PROCESSED

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board ratify purchase order transactions listed for August 2021.

Background~

Per Board Policy 3300, Education Code 17605, and Public Contract Code 20111, a list of purchase orders has been provided for Board review. The report is sorted by location and includes a fund recap with change order detail.

Financial Impact~

None

Recommendation~

Recommend the Board ratify the purchase order transactions. See Special Reports, Pages 26-50.

CATEGORICAL PROGRAMS

1. GRANT AWARD NOTIFICATION — AMERICAN RESCUE PLAN - HOMELESS CHILDREN AND YOUTH

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board accept the American Rescue Plan – Homeless Children and Youth (ARP-HCY) grant award notification in the amount of \$16,382.08.

(Categorical Programs/Item #1 – continued)

Background~

ARP-HCY funds are designed to identify homeless children and youth, to provide homeless children and youth with wrap-around services to address the challenges of COVID-19, and to enable homeless children and youth to attend school and fully participate in school activities. The district received the grant award notification on 9/7/21 stating to return the signed award to CDE by 9/17/21. It was determined to return the signed notification before being agendized for Board approval on 9/28/21 to avoid jeopardizing the funding.

Financial Impact~

None

Recommendation~

Recommend the Board accept the grant award notification. See Special Reports, Page 51.

PERSONNEL SERVICES

1. CERTIFICATED EMPLOYMENT

Dominique A. Baltazar, Teacher/ARB, temporary, 2021-22 SY
Marcia A. Morgan, Teacher/ABL, probationary, 2021-22 SY
Luvpreet K. Sahota, Counselor/JPE, probationary, 2021-22 SY

CONSENT
AGENDA

2. CERTIFICATED RESIGNATIONS

Monica L. Smith, Teacher/OLV, personal reasons, 10/1/21

CONSENT
AGENDA

3. CLASSIFIED EMPLOYMENT

Damaris N. Alcalá Pinon, Nutrition Assistant/JPE, 3 hour, 10 month, probationary, 9/10/21
Camryn D. Bratton, Yard Duty Supervisor/OLV, 3 hour, 10 month, probationary, 9/16/21
Jessica Criss, Yard Duty Supervisor/ARB, 1.5 hour, 10 month, probationary, 9/13/21
Winnie L. Dillon, Para Educator/MCK, 3.5 hour, 10 month, probationary, 9/7/21
Bonnie L. Felkins, Clerk II/EDG, 8 hour, 10 month, probationary, 9/20/21
Juana Gonzalez, Bus Attendant/DO, 6 hour, 10 month, probationary, 9/1/21
Deborah L. Hardeman, School Bus Driver/DO, 6 hour, 10 month, probationary, 9/1/21
Myla D. Lamora, Nutrition Assistant/OLV, 3 hour, 10 month, probationary, 9/20/21
Baylee N. Martin, Bus Attendant/DO, 6 hour, 10 month, probationary, 9/1/21
Shelby L. Miller, Para Educator/JPE, 3.5 hour, 10 month, probationary, 9/20/21
Maria L. Moreno, Nutrition Site Manager I/EDG, 8 hour, 10 month, probationary, 9/16/21
Christina L. A. Mota, Health Aide I/DO, 7.5 hour, 10 month, probationary, 9/20/21
Rocio Pulido, Nutrition Assistant/LHS, 3 hour, 10 month, probationary, 9/10/21

CONSENT
AGENDA

(Personnel Services/Item #3 – continued)

Jasmin Topete, Health Aide I/DO, 7.5 hour, 10 month, probationary,
9/20/21

Tammy L. Upton, Personal Aide/LRE, 3.5 hour, 10 month, probationary,
9/14/21

4. CLASSIFIED PROMOTIONS

CONSENT
AGENDA

Neville A. Henry, Para Educator/MCK, 3.5 hour, 10 month, permanent, to
Para Educator/MCK, 6 hour, 10 month, permanent, 9/16/21

Amanda C. Wright, Nutrition Assistant/MHS, 3.5 hour, 10 month,
probationary, to NS~Delivery Driver/BVS & FHS, 3.5 hour, 10 month,
probationary, 9/15/21

5. CLASSIFIED RELEASE

CONSENT
AGENDA

Chelsea A. Showalter, Nutrition Assistant/LHS, 3 hour, 10 month,
released during probationary status, 9/13/21

6. CLASSIFIED RESIGNATIONS

CONSENT
AGENDA

Tamiya N. Gilman, Para Educator/ELA, 3.5 hour, 10 month, personal,
9/10/21

Tessa R. Ramirez, Nutrition Assistant/YFS, 3 hour, 10 month, moving out
of the area, 9/24/21

Selena R. Silvas, STARS Activity Provider/COV, 3.75 hour, 10 month,
personal, 9/24/21

Catrina L. Zimmer, Health Aide I/YFS, 7.5 hour, 10 month, moving out of
the area, 10/1/21

7. CLASSIFIED TERMINATION

CONSENT
AGENDA

Natalia Gallegos, STARS Activity Provider/COV, 3.75 hour, 10 month,
abandoned position, 8/10/21

8. CLASSIFIED 39-MONTH REEMPLOYMENT

CONSENT
AGENDA

Robert A. Lundberg, Grounds/Maintenance Worker/DO, 8 hour, 12
month, exhausted all leaves, 10/16/21

❖ **End of Consent Agenda** ❖

NEW BUSINESS

EDUCATIONAL SERVICES

RESOLUTION 2021-22/08—AVAILABILITY OF TEXTBOOKS AND INSTRUCTIONAL MATERIALS

Purpose of the agenda item~

The purpose of the agenda item is to request the Board hold a public hearing to approve the resolution on the availability of textbooks and instructional materials for the 2021-22 school year.

Background~

Education codes require the Board of any local educational agency receiving state instructional materials funds hold a public hearing on the availability of textbooks and/or instructional materials.

Recommendation~

Recommend the Board hold a public hearing. A motion is required to close the public hearing. A motion is also required to approve the resolution. See Special Reports, Pages 52-55.

BUSINESS SERVICES

1. AGREEMENT WITH SCHOOLWORKS, INC. TO UPDATE THE DISTRICT DEMOGRAPHICS WITH ANALYSIS OF THE 2020 US CENSUS DATA

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the agreement with SchoolWorks, Inc. to update the district demographics with analysis of the 2020 US census data in the estimated amount of \$7,000 (\$2,500 for 2020 census data analysis, \$4,500 trustee area boundary study if needed, and additional meetings if needed at \$125 per hour).

Background~

SchoolWorks, Inc. will update the current district demographics with analysis of the 2020 US census data regarding the population within each trustee boundary pertaining to the “California Voting Rights Act”. If the variance between the largest and smallest populations for the current trustee areas exceeds 10%, the district will need to go through the process of revising their trustee boundary areas. If the variance is less than 10%, no changes to the trustee areas are needed.

Financial Impact~

Developer Fees – Fund 25

Recommendation~

Recommend the Board approve the agreement. See Special Reports, Pages 56-58.

CLOSED SESSION - *continued if needed*

If the Board did not complete all items on the closed session agenda, they will continue closed session.

ADJOURNMENT

NEXT REGULAR BOARD MEETING – October 12, 2021 – 5:30 P.M.

SCHOOL BOARD MEETING FORMAT

What is a School Board Meeting?

A School Board Meeting is the normal business meeting of the governing board at which district business is conducted. It is not a public meeting where questions and discussion come from the audience. Members of the audience may address their comments to the Board during the *time at which the Board is discussing the agenda item*. Comments are limited to a maximum of three minutes per speaker (20 minutes total time for public input) on each item per Board Bylaw 9323.

Notification of Meetings

To provide the public with information regarding agenda items being considered by the Board of Trustees, a public notice is published as follows:

- * Posted on the MJUSD district website at www.mjUSD.com.
- * Posted on the Public Notice Bulletin Board at the MJUSD District Office at 1919 B Street, Marysville, CA 95901 [located in the hallway outside the Superintendent's Office, Room 101].
- * Emailed to all employees of the district, the Appeal-Democrat, and KUBA.

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